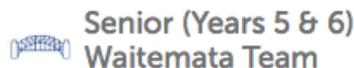


School payments online! KINDO



You can now make your school payments all online from our school website!
It's easy, open 24/7 and is our preferred method of payment.

First time users

Creating an account is easy!

Select the  option from the Kindo page on our school website, and then either 'Join Up' or 'create an account' and the following screen will display:

Create an Account

Account Holder details

First Name Last Name

Contact phone number (in case of difficulties with an order) Mobile Ext

Email (for login and emailed receipts)

Password

We believe in your privacy and collect these details to provide to service to you. We will not sell your details. For more information, please see the [terms of trade](#).

Delivery details (eg. students, members) For each person we will deliver to, please enter their details below.

First Name	Last Name	Organisation	
<input type="text"/>	<input type="text"/>	<input type="text"/>	Delete

More than one person to add? Just click the *Add New Row* button.

I have read and agree with the [terms of trade](#)

Enter in the email address, name and contact number, and a password of the parent under **Account Holder details**. **(Parent info)**.

Enter in your child/ren's names under the **Delivery details (e.g. Students, members)**. **(Students only)**

Tick the box to agree to the 'terms of trade' and then 'Create Account'.

Your family account is now set up.

Next time you login, you will only need to enter to your email address and password.

Topping up your account

There are a number of ways you can choose to top-up your account, and this can be done either at the checkout, or by selecting the 'top up account' icon.



Bank Transfer (allow 2 days)

No Fees. Allow two days for transfer of funds.

This is a great option for setting up automatic payments. It means you can add regular amounts over the year to ensure there are always funds available when you need them, or to build up funds for the bigger ticket items.

Online topup

Top up now

Instant Transfer. Two options available:

- POLi – No Fees **RECOMMENDED**
- Debit and Credit Cards – Fees apply.

Select the option that best suits you and follow the prompts. The transfer is instant, so your order can be completed immediately.

You can choose to top up exactly the amount you need, or add regularly to your account to ensure you always have funds available when you need them.

Shopping

Items can be added to your shopping cart, by clicking on your child's initial next to an item. Your children are listed here:

Use the different categories to view the items listed under each heading. Using the buttons next to each item, you can add more or delete the item.

When you make your first purchase each year, you will be asked to select your child's room number from a list.

When you have finished selecting items for your child's order, you can click on "Checkout". Providing there are sufficient funds in your account, you can simply click "Place order" at the checkout and you're done!

If you have insufficient funds in your account, you will be prompted to top-up your account first. Your order will automatically go through to the School, and you will receive an email receipt confirming your payment or top-up!

You can view your top-ups and orders at any time using the option.

If you need further assistance you can contact the Kindo helpdesk on **freephone: 0508 454 636** (0508 4 KINDO). We are open Monday to Friday 8am - 4 pm.