

# ANNUAL PLAN REPORT TERM 1, TERM 2, TERM 3, TERM 4 2017



## ST. JOHN'S 2017 ANNUAL PLAN REPORT

STRATEGIC GOAL	OUTCOMES FOR OUR CHILDREN	2017 ANNUAL GOALS	SPECIFIC ACTIONS	RESPONSIBILITY	ACHIEVEMENTS
<p><b>1. To teach, nurture and celebrate our Catholic life and faith.</b></p>	<p>St John's children will understand that <b>FAITH</b> is a belief in God to be lived every day.</p> <p>They will grow in the knowledge of their Faith, including Biblical knowledge, the traditions and rituals of the Church and School and begin a developing prayer life.</p> <p>They will have a clear understanding of values which they demonstrate through their social responses and actions.</p> <p>They will have a sense of connectedness with their families to the school, Parish and wider communities.</p>	<p>1.1 Reading and studying the Bible will be highlighted as a means of developing a personal relationship with God</p>	<p>1.1.1. Term 1. A Teacher Only Day will be led by a facilitator. The focus will be on Reading and studying the Bible.</p> <p>1.1.2 RE will be taught daily during priority learning time and integrated across the curriculum. DRS will liaise with the Catholic School's Office.</p> <p>1.1.3 The DRS will continue to source and provide resources for reading and studying the Bible. (New class Bibles)</p> <p>1.1.4 Reading and studying the Bible will be integrated across the curriculum.</p>	<p>All teachers</p> <p>DRS/all teachers</p> <p>DRS</p> <p>Teams Teachers</p>	<p><b>Teacher only day at the beginning of the year facilitated by Lyn Smith on reading and teaching the Bible. Key focus on Jesus and the Bible.</b></p> <p><b>The RE Program is taught daily where practical and possible. Although the lessons are more frequent the time allocation is the same. Whilst occasionally worksheets continued to be used as follow up activities, students were more engaged in RE becoming integrated into other curricular areas. The children had a variety of memorable, exciting learning experiences.</b></p> <p><b>New Bibles were purchased for a few classes and the DRS will seek feedback on the use of these Bibles within the classroom.</b></p> <p><b>Teachers have begun to display Bible verses in relation to different curricular areas. Curriculum Team have matched</b></p>

		<p>1.2 The school's Charism and values will be revisited.</p>	<p>1.2.1. School's Charism will be taught in the first weeks.</p> <p>1.2.2 Teachers will plan and adapt e-learning activities within lessons to suit children's learning needs and interests.</p>	<p>Teachers Teams</p> <p>Teachers Teams</p> <p>All Staff</p>	<p>some Bible references in relation to the topic for Term 2</p> <p><b>St John's Charism was taught by all teachers in the first and second week of Term 1. Resources were shared on the Staff Shared drive.</b></p> <p><b>All teachers planned using the suggested planning sheets from the CSO. As we teach the strands, we are using the planning as working documents and adapting them as and when necessary. The RE program is now integrated with other curricular areas.</b></p> <p><b>Certificates presented at assembly</b>  <b>Teaching focus per term per value</b>  <b>Classroom displays</b>  <b>Shared language used by teachers, children and support staff</b>  <b>Values have been translated into Art work murals</b>  <b>Values translated into Te Reo</b></p>
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		<p>1.4 Relationships between the school, the parish and the wider community will be reviewed.</p>	<p>Woods and the school's Charism.</p> <p>1.4.1 A focus will be put on enhancing the relationship between the school and the Playgroup and Happy Hour group.</p> <p>1.4.2 Parish/School community survey will be conducted with the view to foster relationships. Data will be shared with Parish Office.</p> <p>1.4.3 Classes will prepare a food bank donation for the Parish St Vincent de Paul group as part of one class Mass.</p> <p>1.4.4 Fr Raphael's class visits will continue.</p> <p>1.4.5 School/Parish Mass celebrated one Sunday per year</p>	<p>Assistant Principal with Year 1 and 2 responsibility</p> <p>Principal</p> <p>DRS Teachers</p> <p>Buddy Mass groups</p> <p>DRS</p> <p>DRS/Staff</p>	<p><b>Principal and SLT visit playgroup and happy hour</b>  <b>Assistant Principal of the Juniors invited the parents and pre-schoolers to a visiting performance - Craig Smith</b></p> <p><b>Parish/School Survey done by DRS and student committee.</b></p> <p><b>One per the year</b>  <b>Cans for Christmas Initiative</b></p> <p><b>Both Fathers visit our school on a regular basis and attend all our events</b>  <b>This will be planned for in 2018 with the parish</b></p> <p><b>After discussion with the parish, this will be a priority in 2018</b>  <b>Staff were invited to the All Souls Mass, some staff attended and a candle was lit on behalf of the school</b>  <b>The school has provided and insert into the Parish Newsletter about the school's annual highlights</b></p>
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		<p>1.5 One Catholic Character dimension will be reviewed annually.</p> <p>1.6 Recommendations from the Catholic Character dimension reviewed in 2016 will be actioned.</p>	<p>1.5 The focus of this review will be on Catholic Community.</p>	<p>DRS</p> <p>DRS</p> <p>DRS</p>	<p><b>This survey was completed and presented to the BoT</b></p>
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<p><b>2. To provide a quality child centred education that maximises each child's learning potential.</b></p>	<p>St. John's children will have diverse curriculum opportunities (Religious Education, Literacy, Numeracy, Social Studies, Science, Technology, The arts as in Dance, Drama, Music and Visual Arts, Physical Education and Health.)</p> <p>They will be supported in becoming independent, motivated and responsible students who are solution focused to achieve to the best of their ability and potential.</p> <p>They will strive in an environment where learning and knowing how to learn is fostered and risk taking is encouraged as an integral part of this. Building confidence and self esteem in the children and celebrating achievement will be key drivers of teacher practice.</p>	<p>The Mid Bays COL will move into its second year. Priority Learners targeted in this COL will be any child who is performing below or well below the National Standards. All Maori and Pacific Island students will be included as priority learners.</p> <p><b>2.1 Writing</b> The 2016 identified achievement challenges will be reported on and our 2017 Annual Plan will reflect these challenges based on the data assembled.</p> <p><b>2.2 Mathematics</b> - The 2016 identified achievement challenges will be reported on and our 2017 Annual Plan will reflect these challenges based on the data assembled.</p>	<p>Teacher Inquiry aligned to our COL Goals in Writing and Mathematics</p> <p>Focus on Maori and Priority Learners</p> <p>Community of Learning, Teacher Within Schools Leaders (COLL) will attend meetings with other COLLs and facilitators</p> <p>2.1/2.2 Data will be collected on all students in reference to NS Writing and Mathematics and reported on</p> <p>Reconnaissance of our present teaching of Writing and Maths will be collected and collated and shared with teachers and BOT</p> <p>Priority learners to be identified and a list given to all teachers</p>	<p>COL Leaders</p> <p>Principal COL Leaders Teacher teams Teacher</p> <p>Teacher with data responsibility</p> <p>COL Leaders</p> <p>COL Leaders</p> <p>COL Leaders</p>	<p><b>Teaching as Inquiry (TAI) is well embedded. CoL leaders have facilitated in school workshop in Term 1. They have utilised their release time to work with teachers individually on their TAI. Rather than TAI being a team inquiry, teachers have moved to individual TAI focused on priority learners in their classrooms and their personal pedagogy. Priority learners include all Maori and Pacific Students and those identified as either at risk or not on track to meet the National Standard in Reading, Writing &amp; Maths.</b></p> <p><b>Our CoL leaders have attended all Mid-Bay CoL meetings. They have gathered data required by the Mid Bay CoL</b></p> <p><b>Notice has been given of our intention to withdraw from the Mid-Bays CoL with the intention of joining the North Shore Catholic CoL.</b></p> <p><b>In Term 2 St John's left the Mid-Bays CoL in order to join with the North Shore Catholic CoL. A St John's teacher has taken up the role of Across School Leader for our new CoL, Teaching as Inquiry remains the focus. Reading, Writing and Maths are the achievement challenges</b></p>

	<p>There will be a choice and range of opportunities for all students to participate in and extend themselves across the curriculum with opportunities to represent the school and take part in school events.</p> <p>Student achievement will be acknowledged and celebrated. Community and parental support will be encouraged and utilised.</p>	<p>Review St John's participation in the Mid bays COL.</p> <p>Explore the potential of joining the Catholic Schools COL</p> <p>2.3 Children identified on our 2017 Special Education Needs Register will be a key priority group.</p> <p>Current school programmes will continue as outlined in the Charter Statement – 'Supporting learners with Special Education needs'.</p> <p>2.4 The school's Arts curriculum will a key focus for development</p> <p>2.5 All children will participate in and enjoy playing music and have opportunities for performance.</p>	<p>2017 targets will be set</p> <p>Discussion with BOT</p> <p>2.2.3 Review Literacy and Numeracy teaching practice across the school.</p> <p>2.3 The progress and achievement of Special Needs Register children will be reviewed each term and recorded on the Class Special Needs Planning Sheets</p> <p>2.3.1 Learner profiles will be developed for all high achievers, well below and Maori and Pacifica learners.</p> <p>2.3.1 A review will be undertaken of the schools Art curriculum</p>	<p>Principal/BOT</p> <p>TERM 3</p> <p>Teachers SEnCo Team Leaders</p> <p>AP/Teachers</p> <p>A/P Teachers</p> <p>Curriculum Team</p>	<p>with an aim of 90% of all children meeting the National Standards in these learning areas.</p> <p>All priority learners are identified and teachers have lists so as to monitor learners who are working toward the National Standard expectation for the end of the year or anniversary and to complete Raising Achievement Profiles (RAP) documents for those learners of concern of not meeting NS expectations. New Priority students are added to the Special Needs Register.</p> <p>Reviews of literacy and numeracy have been undertaken and reported to the board.</p> <p>TAI's for specific children have been completed as per termly cycle Register updated each term Priority Learners discussed at team level – in minutes.</p> <p>A COL staff meeting was held to upskill staff on writing moderation in preparation for the Asttle Writing Test in Term 2. Individual Teacher discussions led by the COL leaders were held to determine the focus of teachers ongoing TAI for Term 2 and 3</p> <p>Arts curriculum has been looked at by curriculum team and is under review along with the process of reviewing St John's curriculum</p>
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		<p>2.6 E-learning Pedagogy linking ICT and curriculum delivery in the support of learning will be a part of everyday planning and used across the curriculum.</p> <p>2.7 Years 1 and 2 classes will be equipped with appropriate devices.</p>	<p>2.5 All children will receive 6, 90 minute, timetabled music lessons per term.</p> <p>2.5.2 Opportunities for cultural performance will be offered throughout the year, e.g. Kapa Haka, Talent show, choir, Multi-Cultural Festival</p> <p>2.6.1 Teachers will continue to receive e-learning Professional development.</p> <p>2.6.2 Teacher lead tutorials of best practice in e-learning will be scheduled into Team meetings.</p> <p>2.6.3 School units of work will incorporate e-learning pedagogy.</p> <p>2.7 To be installed over the course of the year</p>	<p>Music teacher</p> <p>Music teacher Teachers Team Leaders Community Support</p> <p>E-learning leader</p> <p>Teams Teachers</p> <p>Teams Teachers</p>	<p><b>All Year</b></p> <p><b>Music lessons take place during classroom release time (CRT)</b></p> <p><b>Cultural Festival was a success. Parents taught and led dances. Approximately 175 children were involved, 4 performances. Kapa Haka has commenced with Tina Peters leading this, supported by Cara Mountjoy – currently 54 children are attending on a weekly basis. The school choir is rehearsing for the Mid Bays Choir festival. Mid Bays Choir Festival was a great success. For the first time, a Year 5 performance was added</b></p> <p><b>These meetings have happened throughout the year</b></p> <p><b>E-learning was incorporated into Teacher Only day in June.</b></p> <p><b>Suggested learning experiences incorporating E-learning are included on all integrated curriculum plans.</b></p>
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		<p>2.8 The programme of renewing class Interactive Whiteboards will continue.</p> <p>2.9 The school's three year e-learning and digital technologies programme will be reviewed.</p> <p>2.10 School Administration will be supported by a safe and reliable network.</p> <p>2.11 The school's new Student Management System (SMS) will be confirmed and installed.</p> <p>2.12 Communication of classroom activities and learning will continue utilising the school web</p>	<p>2.8 The school's e-learning leader will co-ordinate this initiative.</p> <p>2.9 E-learning leader will co-ordinate the review</p> <p>2.10 The school's service contract with New Era including weekly service visits will be continued.</p> <p>2.11 eTaP and Edge will be invited to present their product to SLT and Admin</p> <p>2.12 Teams will share e-news posts at Team meetings.</p> <p>2.12.1 New staff will receive instruction on</p>	<p>E-learning leader</p> <p>E-learning leader</p> <p>E-learning leader</p> <p>E-learning leader</p> <p>E-learning leader SLT</p> <p>Teachers</p>	<p><b>E-Learning sharing in Team minutes</b></p> <p><b>Caretaker has created secure cabinets for new Y1-2 devices. Teacher Aides have been issued with laptops and a secure cabinet made in Room 14.</b></p> <p><b>The Junior team has explored the use of mobile whiteboards which aligns with modern learning pedagogy.</b></p> <p><b>A teacher now leads the Computer Systems Administrator role and liaises with New Era Technician on a weekly basis to ensure our systems are fully operational</b></p> <p><b>eTap has been adopted as our school student management system (SMS) and there has been training for teachers and admin staff. New reports to parents were created. Feedback was sought after the midyear reports and</b></p>
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		<p>site as an authentic context.</p> <p>2.13 School communication processes will be reviewed.</p>	<p>how to access and use the school web site.</p> <p>2.12.2 Explore digital communications through new SMS</p> <p>2.13.1 Improve the school website</p>	<p>Team leaders Web site administrator</p> <p>E-Learning leader</p> <p>Website administrator</p>	<p><b>recommendations were acted upon.</b></p> <p><b>New reports have also been designed so as we can report more accurately on or about anniversary dates for junior students after 1, after 2 and after 3 years of being at school in alignment with National Standard reporting expectations.</b></p> <p><b>The website upgrade is planned for 2018</b></p>
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<p><b>3. To develop in our children the knowledge and social skills, attitudes and values to live as contributing members of the community.</b></p>	<p>St John's children will be happy, confident learners who are willing to take risks, learn from their mistakes and celebrate their successes. They will have the ability to cope with change, loss and disappointment. They will have a strong sense of belonging and feel well supported with strong links between school, home and the community.</p> <p>Our children will have an understanding of the bi-cultural identity of Aotearoa/New Zealand. They will grow in empathy, will be accepting of diversity and will stand up for others.</p>	<p>3.1 The St John's Travelwise programme launched in 2013 will be reviewed.</p> <p>3.2 The Keeping Ourselves Safe programme will be taught in 2017.</p> <p>3.3 Leadership within the Parish will be encouraged and promoted.</p> <p>3.5 All children will confidently participate in the cultural rituals of Aotearoa / New Zealand by increasing</p>	<p>3.1 Will be reviewed</p> <p>3.2 Police education officer will take PD on KOS programme prior to teaching</p> <p>3.3.1 Principal and Leadership team to investigate the PB4L programme</p> <p>3.4 Children will be rostered to take on specific age related responsibilities throughout the year across the school and within their classes.</p> <p>3.5.1 Children will learn Karakia and the rituals of Powhiri and participate in</p>	<p>SLT</p> <p>TBC</p> <p>Principal/SLT</p> <p>AP Senior School Teachers</p> <p>Music/Te reo teacher Class teachers Local Kaumatua</p>	<p>The travelwise programme was beneficial to the school at the time it was implemented and no longer requires an ongoing focus, other than the Stepping Out Programme which is ongoing and facilitated by the Community Constable.</p> <p>Term 3 Week 1-4. Teacher PLD meeting 13 June and parent meeting on 14 June was attended by a small group of parents. Teachers planned collaboratively and evaluated at the end. The programme was well supported by the Community Constable.</p> <p>RTLB and Ministry offer schools a schoolwide project based on PB4L. This is a whole year initiative and is being investigated for 2018.</p> <p>Children are given opportunity to be proclaimers of the word at Masses, to lead singing, perform liturgical dance as well as leaders of Assembly Children and teachers helped with Parish gala School Ambassadors established to welcome visitors and show them around our school. Kapa Haka commenced in Term 1. Our curriculum concept for Term 1 was Turangawaewae. Children are learning their pepeha and tikanga</p>



		<p>3.7 The New Zealand Key competencies are the capabilities people have, and need to develop, to live and learn today and in the future. They are;</p> <p>Thinking          Relating to Others          Using Language          Symbols and Text          Managing Self          Participating and Contributing</p> <p>The School will review how these are delivered through its programmes and practices.</p>	<p>3.7 Key competencies will be reviewed</p>	<p>Curriculum Team</p>	<p><b>A curriculum team has been developed. The team has initiated and developed integrated inquiry planning templates based on a school wide concept focus each term. A Key Competencies continuum has started to be developed</b></p> <p><b>2 new Key Competency books have been purchased and are being used by the Curriculum team to facilitate PD.</b></p> <p><b>Curriculum Team facilitated workshops on the Key Competencies on Teacher only day. The Key Competencies are now visible in classrooms and integrated into daily practice with the children.</b></p> <p><b>Curriculum team to lead another teacher meeting in Term 4 to establish a 2 year curriculum overview.</b></p>
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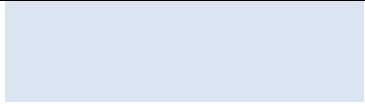
STRATEGIC GOAL	OUTCOMES FOR OUR CHILDREN	2017 ANNUAL GOALS	SPECIFIC ACTIONS	RESPONSIBILITY	ACHIEVEMENTS
<p><b>4. To provide and develop a high performing staff team.</b></p>	<p><b>St John's children will benefit from a high level of professional practice, innovative and creative teaching, high quality role modelling of learning and life skills and a stable and positive learning environment.</b></p>	<p>4.1 The school's Coaching Programme will recognise every teacher's personal and professional Learning aspirations.</p>	<p>4.1 To continue the school's Coaching Programme as outlined in our School Coaching Statement with the focus being Student Achievement and teacher pedagogy as outlined in our Schools Best Practice Statement.</p> <p>4.1.2 Teachers will demonstrate personal professional learning through their coaching programme.</p> <p>4.1.3 Goals and achievements will be shared and celebrated amongst Teams and/or the whole group of teachers.</p> <p>4.1.4 Current coaching training will be extended using Teacher Meetings to continue to develop coaching skills.</p> <p>4.1.5 New teachers will be offered specific coach training</p> <p>4.1.6 Attend accreditation course</p>	<p>Principal Teachers</p> <p>Teachers Coaches Team Leaders</p> <p>Team Leaders Teachers</p> <p>SLT</p> <p>Bernard Fitzgibbon Workshops Principal and Coaching leader (Maureen)</p>	<p><b>Priority times have been made available twice per term to ensure this initiative is given value</b></p> <p><b>Teachers reflect on Coaching goals as part of end of termly Attestation meetings</b></p> <p><b>Achievements are noted in team minutes and presentations are acknowledged at morning teas eg Mind Lab Post Graduation</b></p> <p><b>Maureen Harris participated in Coaching Accreditation programme</b></p> <p><b>New Teachers have attended PLD for coaching with Bernard</b> <b>A new teacher appraisal template has been introduced and used each term with success.</b></p>

		<p>4.2 All Staff will participate in Professional Development Focussed on achieving the best outcomes for children.</p> <p>The Annual School Plan will include a Professional Learning Plan.</p> <p>4.3 SLT members will participate in Professional Learning Groups with local school leaders.</p>	<p>4.1.7 Appraisal Template will be updated to incorporate coaching and aligned to PTC/special character.</p> <p>4.2.1 The School's 2017 Professional Learning plan will be followed.</p> <p>4.3.1 Each of the school's Senior Leaders will attend a PLG made up of Senior Leaders from the 6 other Mid Bays Cluster Schools.</p>	<p>AP (Maureen &amp; Viki)</p> <p>Refer to programme.</p> <p>SLT</p> <p>SLT members</p> <p>Principal</p>	<p><b>Workshops (PLD) – Term 1</b>  <b>Boys Learning</b>  <b>Oral Language</b>  <b>Neuroplasticity</b>  <b>Culturally responsive pedagogy</b>  <b>Growth Mindset – Mindlab</b>  <b>TAI for CoL</b>  <b>Writing Moderation (eASttle)</b>  <b>Maths workshops for new teachers</b>  <b>Workshops (PLD) Term 2</b>  <b>Catholic Principals Conference</b>  <b>Leaders Summit Day (SLT)</b>  <b>Oral Language Workshop</b>  <b>Reading Workshop</b>  <b>ELA follow up workshop</b>  <b>Play Based Learning Visits and observations.</b>  <b>Digital Technologies</b>  <b>Workshops (PLD) Term 3</b>  <b>NZPP conference in Queenstown</b>  <b>Appraisal and coaching with Jan Hill</b>  <b>Meditation</b>  <b>Key Competencies</b>  <b>Curriculum</b>  <b>ERO school self review</b></p> <p><b>6 sessions a year</b></p>
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		<p>4.4 Members of school Teams will participate in Professional Learning Groups facilitated by Team Leaders.</p> <p>4.5 Two Community of Learning Teachers Within Schools will lead the school's participation in the Mid Bays Schools Community of Learning. They will be curriculum specific positions and support the school's COL plan.</p> <p>4.6 Teachers will have opportunities to lead Curriculum Areas including promoting best practice in these areas and leading Professional Learning.</p> <p>4.7 All Staff will have the opportunity to achieve a First Aid qualification and receive</p>	<p>4.4.1 The Principal will also be part of the North Shore Catholic Principal's PLG.</p> <p>4.4.2 Each Team Leader will facilitate their team's PLG.</p> <p>4.5.1 COL in school leaders will facilitate in service workshops.</p> <p>4.6.1 A curriculum team will be formed. Led by AP and represented by teachers from each team, supported by COL leaders.</p> <p>4.7.1 All staff will be offered the opportunity of a specific course for</p>	<p>Team Leaders</p> <p>Irene &amp; Beverley</p> <p>Maureen/Curriculum team/COL leaders</p> <p>Principal</p>	<p><b>Principal attends PLG groups for Mid Bays, North Shore Catholic Principals, First time principal's cluster.</b></p> <p><b>Junior school PLG focus – Listening skills and Play based learning, articles on underlying skills contributing to struggling performance in RWM. Middle Team focus - Modern Learning Pedagogy Senior Team focus: Improving and supporting boys writing</b></p> <p><b>CoL workshop on TAI in Term 1 with follow up individual teacher support</b></p> <p><b>A St John's teacher appointed as Across School Leader for North Shore Catholic CoL</b></p> <p><b>This team was formed in term 1 The team meets fortnightly and has been instrumental in creating and introducing new integrated planning templates. There is a teacher from each team represented.</b></p> <p><b>First Aid courses due in 2018</b></p>
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		training in Health and safety.	school personnel every alternate year		
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<p><b>5. To provide a well resourced, future focussed learning environment</b></p>	<p>St John's children will have access to high quality and well managed learning resources. They will be supported by school facilities that meet their learning and developmental needs. Our children will enjoy a safe and attractive environment that reflects a friendly and welcoming school. The children will have a sense of belonging, ownership and respect for St John's.</p>	<p>5.1 Years 1 and 2 classes will be equipped with appropriate devices.</p> <p>5.2 The programme of renewing class Interactive Whiteboards will continue.</p> <p>5.3 A Musical instruments purchase programme will begin</p> <p>5.4 Current Sound Fields Amplification Systems will be deployed in rooms to support specific children.</p> <p>5.5 Development of the Library as a learning hub</p>	<p>5.1 Devices will be available for Y1 &amp; 2</p> <p>5.2 Investigating the use of Active station in Junior School</p> <p>5.3.1 Stocktake of current resources and purchase plan devised</p> <p>5.4.1 SENCO (Viv) to investigate and report back which system will be beneficial</p> <p>5.5 Building work will commence</p> <p>5.5.1 Road trip to exemplar libraries</p>	<p>BOT Computer Systems Administrator</p> <p>BOT Computer Systems Administrator</p> <p>Music specialist (Cara)</p> <p>SENCO Principal</p> <p>BOT Teacher with Library responsibility</p>	<p>Caretaker has created secure cabinets for new Y1-2 devices. Devices are being used and are much appreciated by the teachers and students- making a difference to digital literacy. T2: Juniors have viewed various active station options- received a quote and will now visit schools to watch them in action. Senco is confident that Phonak sound systems are quality. Most Remote Hearing Devices used to support students with APD have Phonak product – compatibility</p> <p>See Goal 2.8: SFs used in Rm 12 and 11</p> <p>Work is scheduled to begin in late November</p>